



Georgia Department of Revenue - Motor Vehicle Division
Person with Disability Parking Placard/License Plate Application



Purpose of this form: This form is to be used to request a Person with Disability Parking Placard or a Disabled Person's License Plate. This form should not be used to record a change of ownership, change of address, or change of license plate classification.

How to submit this form: After reviewing the MV-9D form instructions, this fully completed form must be submitted to your local County tag office. Please refer to our website at www.dor.georgia.gov to locate the address(es) for your specific county.

A REQUEST TYPE

Check applicable box(es) below:

- [ ] Disabled Person's Parking Permit (Placard):
[ ] New Issuance: [ ] Temporary Placard [ ] Permanent Placard [ ] Special Permanent Placard
[ ] Renewal (Permanent Placards Only) Record placard number ->
[ ] Replacement: [ ] Lost [ ] Stolen Record previous placard number ->
[ ] Disabled Person's License Plate Fee: \$20.00 Plate Fee plus any taxes that maybe due. Please Note: Section D must be completed and notarized.

Placard No.: Record placard number if renewing or replacing placard.

Empty box for Placard No.

B APPLICANT INFORMATION

Disabled Person's Full Legal Name:

First Name Middle Initial Last Name Suffix

Telephone No.:

Empty box for Telephone No.

Physical Address:

Street No. Street Name Apt./Suite No. City State Zip Code

Driver's License No.:

Empty box for Driver's License No.

State of Issuance:

Empty box for State of Issuance

County:

Empty box for County

C PARENT/GUARDIAN INFORMATION

Note: If you are the parent or adult charged by law with the natural parent's rights, duties and responsibilities acting on behalf of a minor child (under 18) in place of the child's natural parents (person in loco-parentis), you must complete the information below.

Parent/Guardian's Full Legal Name:

First Name Middle Initial Last Name Suffix

Relationship to Applicant:

Empty box for Relationship to Applicant

Physical Address:

Street No. Street Name Apt./Suite No. City State Zip Code

Driver's License No.:

Empty box for Driver's License No.

State of Issuance:

Empty box for State of Issuance

County:

Empty box for County

D CERTIFICATION FROM A HEALTH CARE PROVIDER LICENSED OR CERTIFIED IN GEORGIA

I hereby certify that the person with the disability listed above is under my care and has the following condition listed on the reverse side of this application under "Eligibility Requirements." Enter Reason Code No.: (Note: Only those conditions listed on the reverse side of this application qualify an applicant for a Person with Disability Parking Placard.) \*\*PLEASE SEE INSTRUCTIONS BEFORE COMPLETING\*\*

Health Care Provider' Name:

Empty box for Health Care Provider' Name

Medical License No.:

Empty box for Medical License No.

Physical Address:

Street No., Street Name, Suite No. City, State, ZIP Code

Telephone No.:

Empty box for Telephone No.

Signature:

Empty box for Signature

Sworn to and subscribed before me

this \_\_\_ day of \_\_\_, \_\_\_

Notary Seal or Stamp

Notary Signature

Commission Expiration Date

E INSTITUTION/BUSINESS INFORMATION (This vehicle is used primarily for transportation of disabled persons.)

Institution/Business Full Legal Name:

Empty box for Institution/Business Full Legal Name

FEIN:

Empty box for FEIN

Vehicle Identification No.:

Empty box for Vehicle Identification No.

Year:

Empty box for Year

Make:

Empty box for Make

Model:

Empty box for Model

Tag No.:

Empty box for Tag No.

Authorized Representative's Printed Name:

Empty box for Authorized Representative's Printed Name

Position/ Job Title:

Empty box for Position/ Job Title

Authorized Representative's Signature:

Empty box for Authorized Representative's Signature

Date:

Empty box for Date

F APPLICANT SIGNATURE

I state that I have read and signed this application after its completion, and I swear or affirm that the statements made herein are true and correct, and that any statement made on or pursuant to this application is guilty of a misdemeanor under Georgia Code §40-2-74(a.1).

Signature:

Empty box for Signature

Date:

Empty box for Date

## INSTRUCTIONS

### How to complete the MV-9D Form

#### COMPLETING THIS FORM

**Temporary Placard:** Complete Sections A, B, C, D and F. **Note:** Only licensed health care providers may certify disabilities for temporary placards. Temporary placards may not be extended for an additional period of time. When additional time is needed, a new application must be completed and certified by a health care provider. In addition, please list your previous placard number. Temporary placards are only issued for a period of time not to exceed six months.

**Permanent Placard:** Complete Sections A, B, C, D and F. **Note:** Individuals should list their Georgia Driver's License number or Photo ID number in the space provided. Businesses should list their Business ID number (Bus. ID) where indicated (i.e., E.I.N.) and provide a copy of business license.

**Special Permanent Placard:** Follow the instructions for a Permanent Placard. A Special Permanent Placard (gold placard) is issued only to an individual with a disability who (1) drives a motor vehicle equipped with hand controls for the operation of brakes and accelerator or (2) is disabled due to loss, or loss of use, of both upper extremities.

**Renewal Request:** Complete Sections A, B and F. **Note:** Notarization is not required.

**Replacement Request:** Indicate if applying for a replacement placard. Please check reason for replacement (Lost or Stolen). List your previous placard number and complete Sections A, B and F.

**Institution/Business Information:** Complete Sections A, B, E and F. Follow these additional special instructions:

- Institutions, as defined by Georgia Code §31-7-1, must attach a copy of the institutional license. **Note:** To qualify for a permit, the institution must operate the vehicle primarily to transport individuals with disabilities.
- Businesses, to qualify for a special plate, must meet the requirements of Georgia Code §40-2-74, including limits on the type of business organization. **Note:** The business vehicle must be used only or primarily by the disabled employee for whom the plate was issued.

#### Please Note:

- Placards are to be used only when the vehicle in which it is displayed is parked and is being used for the transportation of the person with disability or the severely disabled veteran.
- Any vehicle lawfully displaying a placard will qualify for parking in areas designated for use by persons with disability only.
- The placard will not allow vehicles to park where parking is prohibited.
- The placard is required to be displayed when the vehicle is parked in areas designated for use by persons with disability only and must not be displayed when the vehicle is being operated on the highway.

#### ELIGIBILITY REQUIREMENTS – REASON CODES

1. Applicant is so ambulatory disabled that he/she cannot walk 200 feet without stopping to rest.
2. Applicant cannot walk without the use of assistance from a brace, a cane, a crutch, another person, a prosthetic device, a wheelchair, or other assistive device.
3. Applicant is restricted by lung disease to such an extent that his/her forced respiratory volume for one second, when measured by spirometry is less than one liter, or when at rest his/her arterial oxygen tension is less than 60 millimeters of mercury on room air.
4. Applicant uses portable oxygen.
5. Applicant has a cardiac condition to the extent that his/her functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association.
6. Applicant is severely limited in his/her ability to walk due to an arthritic, neurological, orthopedic condition or complications due to pregnancy.
7. Applicant is hearing impaired person pursuant to Georgia Code §24-6-651.
8. Applicant is a blind individual whose central visual acuity does not exceed 20/200 in the better eye with correcting lenses or whose visual acuity. If better than 20/200, is accompanied by a limit to the field of vision in the better eye to such a degree that its widest diameter subtends an angle of no greater than 20 degrees.

#### QUALIFYING VEHICLES

A passenger vehicle or truck with a registered gross weight of not more than 10,000 lbs. This restriction does not apply to institution or business applications.

#### CERTIFICATION FROM A HEALTH CARE PROVIDER LICENSED OR CERTIFIED IN GEORGIA

"For purposes of this Code section (40-2-74.1) the department shall accept, in lieu of an affidavit, a signed and dated statement from the doctor which includes the same information as required in an affidavit written upon security paper as defined in paragraph (38.5) of Code Section 26-4-5."

**Please Note:** Certification in lieu of an affidavit (completion and notarization of Section D) can only be submitted for placards and cannot be provided on license plate applications.

Article 2 of Chapter 34 of Title 43, Chapter 35 of Title 43, or Chapter 9 of Title 43, respectively.

Dr. John Smith, M.D.  
PO. Box 200 - Smith Road  
Anytown, USA 12345  
Telephone: (123) 999-1234

Patient: Jane Doe Age: 40  
Address: 123 Main St.

**R** Secured paper document (as defined by GA Code 26-4-5) from healthcare provider must include:

- Specific disability as indicated on MV-9D instructions form.
- Indication of permanent or temporary disability
- Stamp or signature of healthcare provider
- Date

SAMPLE

#### SUBMITTING THIS FORM

After reviewing the MV-9D form instructions, this fully completed form must be submitted to your local County tag office. Please refer to our website at [www.dor.georgia.gov](http://www.dor.georgia.gov) to locate the address(es) for your specific county.

